Gdańsk, date ...............................

………………………………………….
 *first and last name*

………………………………………….
 *Student’s Registration No.*

………………………………………….
 *field of study*

studies of……………… degree/
5-year master's degree\*

form of studies: ………………………..

academic year of commencement/resumption of studies ………………………………….

Dear Deputy Dean

**Assoc. Prof. Jolanta Kumirska, professor of the University**

*Deputy Dean for student affairs*

 **UG Faculty of Chemistry**

*faculty name*

**Student application**

**for permission to repeat a course (study with ECTS credit debt)**

Based on § 22 section 1 of the UG Rules and Regulations for Studies, I apply for permission to repeat in the academic year ………./………. the following courses, which I completed in accordance with the study plan in the academic year ………./………., in ......... semester of study\*\* (studying with ECTS credit debt):

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Name of course | Form of credit | Number of ECTS credits |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
|  |  | ECTS credit debt: |  |

……………………….. ………………………………………………………………...
 *date* *signature of the student*

**Notes from the employee of the Dean for Students Office**

Maximum ECTS credit debt: .................. credits – exceeded/not exceeded\*.

……………………….. ………………………………………………………………...
 *date signature of the employee of the Dean for Students Office*

**Decision of the Deputy Dean responsible for student affairs**

 I grant permission/do not grant permission\* for ……………………………………………………………………… to repeat in the summer/winter semester\* (......... semester of study\*\*) of the academic year ........../.......... the following courses:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Name of course | Form of credit | Number of ECTS credits |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
|  |  | ECTS credit debt: |  |

The fee for the repetition of the aforementioned courses is ............... zł. In accordance with the Decree of the Rector of the University of Gdańsk on fees for educational services, the student pays the fee in full by the due date:

- 14 days from the day on which he/she confirms in writing that he/she has familiarised himself/herself with the content of the permission to repeat a course, issued by the Deputy Dean acting on the basis of the Rector's authorisation, i.e. within 14 days from the day on which he/she signs the following statement confirming that he/she has familiarised himself/herself with the decision of the Deputy Dean - for students who started studying before the academic year 2021/22.

- 14 days from the day of commencement of the semester in which the Student executes the consent to repeat a course - for students who started studying from the academic year 2021/22.

  The fee is paid to the individual account number indicated in the Student's Portal (https://ps.ug.edu.pl) or to the University's bank account.

……………………….. Under the authority of the UG Rector

 *date*

 …………………………………………………...
 *signature of the Deputy Dean for student affairs*

**Student Statement\*\*\***

 I hereby declare that I have familiarised myself with the above decision of the Deputy Dean for Student Affairs of the Faculty ........................................................................ and with the rules of repeating a course due to unsatisfactory results in learning resulting from the provisions of the law, including the UG Rules and Regulations for Studies and the decree of the Rector of the University of Gdańsk.

……………………….. ………………………………………………………………...
 *date signature of the student*

\* Cross out where not applicable.

\*\* Provide the number of the semester in which, in accordance with the study schedule, the courses covered by the application have been, or will be, conducted.

\*\*\* Student signs declaration after being informed of the decision of the Deputy Dean acting under the authority of the UG Rector.