**Guidelines for the "Thesis Description"**

The thesis description is generated from the Student's Portal and sent together with the thesis by e-mail **only** from the mailbox provided to you by UG (...@studms.ug.edu.pl)

Fields to be completed:

**- Supervisor/Promoter** – selection from the list

**- Diploma seminar tutor** – selection from the list

**- Title of the thesis** – pay particular attention to entering the thesis title correctly. It is later downloaded from the system to the evaluation forms on which the thesis supervisor and reviewer will give you a written evaluation. It is also downloaded to the diploma exam report and the diploma supplement. By entering the title correctly, you avoid misunderstandings and errors in your documents;

**- Year** – selection from the list;

**- Date of submission to the Dean for Students Office** – preferably insert the date you intend to submit your thesis. If you end up with a different date, simply notify the Dean for Students Office. There is no need to generate the description again;

**- Thesis abstract** (200 – 400 words);

**- Keywords** (5 – 15 words) - five words are sufficient, this is all that is picked up by the nationwide ORPD (National Repository of Diploma Theses) system. It is essential that these words are separated by commas or semicolons;

**- Table of contents**