

Course title ABC Prawa / ABC of law		ECTS code 10.0.1954	
Name of the unit administrating studies Faculty of Chemistry			
Studies			
Field of study	Type	Form	
Chemistry	Bachelor	Full-time studies	
Teaching staff dr hab. Anna Machnikowska, prof. nadzw.; dr Dominika Mróz - Szarmach			
Forms of classes, realization and number of hours		ECTS credits 1	
A. Forms of classes in accordance with the UG Rector's regulations lecture		classes - 20 h tutorial classes – 2 h student's own work – 3 h	
B. Realization of activities in-class learning		Total: 25 h - 1 ECTS	
C. Number of hours 20 h lecture			
The academic cycle 2020/21 winter semester			
Type of course obligatory		Language of instruction Polish	
Teaching methods case studies groupwork lecture with multimedia presentation interactive discourse lecture text analysis with discussion		Form and method of assessment and key criteria for evaluation or examination requirements	
		A. Final evaluation in accordance with the UG study regulations course completion (with a grade)	
		B. Assessment methods Credit earned through open-question writing	
		C. Key criteria for evaluation or exam requirements Marks in accordance with the UG Regulations of studies, as follows: very good (5,0): 91% and more; more than good (4,5): 81% - 90%; good (4,0): 71% - 80%; quite good (3,5): 61% - 70%; satisfactory (3,0): 51% - 60%; unsatisfactory (2,0): 50% and less.	
Required courses and introductory requirements None			
Teaching objectives <ul style="list-style-type: none"> – to familiarize students with the fundamental rules (incl. law provisions) of administrative law and procedure (incl. tax law), civil law and procedure (inter alia, labour law, business law and consumer law) as well as criminal law and procedure; – to provide assistance to students in the identification of selected legal institutions with regard to social roles and situations in which students may find themselves as subjects of law; – to shape and help students hone their practical skills in pursuance and realization of elementary entitlements and obligations in administrative, civil and criminal law and procedure. 			
Course contents I. MODULE: ADMINISTRATIVE LAW AND PROCEDURE (INCLUDING TAX LAW) 1) RIGHTS AND OBLIGATIONS OF A SUPPLICANT IN THE SPHERE OF: <ul style="list-style-type: none"> – economic activity (decision of entry in the Central Register and Information of Economic Activity, review proceedings) 			

- house and neighbours (incl. house building, plot delimitation, access roads – decisions and review proceedings);
- higher education school – student and Ph.D. student (incl. decision of deletion from the list of students, scholarships and review proceedings).

2) RIGHTS AND OBLIGATIONS OF A TAX PAYER IN THE SPHERE OF:

- inheritance and donations (tax forms, decisions and review proceedings);
- civil law acts and transactions (incl. types of taxable acts and transactions, tax forms, decisions and review proceedings);
- tax proceedings – Tax Ordinance (inter alia, basic rules of the proceedings, decisions and review proceedings).

II. MODULE: CIVIL LAW AND CIVIL PROCEEDINGS

1) RIGHTS AND OBLIGATIONS OF THE PARTIES IN THE SPHERE OF AGREEMENTS:

- of mandate (incl. rules of parties' liability, consequences of entering into agreement);
- of sale of goods (incl. rules of parties' liability, consequences of entering into agreement, hire purchase sale);
- of loan and consumer credit (incl. rules of parties' liability, consequences of entering into agreement, forbidden clauses, contract via internet, claim proceedings).

2) RIGHTS AND OBLIGATIONS OF AN EMPLOYER AND EMPLOYEE IN THE SPHERE OF:

- employment agreement (especially employee's rights, also in court, responsibility for entrusted property, employee's claims, leave, occupational health and safety, regulations, employers' claims).

3) RIGHTS AND OBLIGATIONS OF CONSUMERS AND ENTREPRENEURS IN THE SPHERE OF:

- economic activity (incl. one-man business, start-up, company – rules of establishing, as well as personal data basics);
- agreements with consumers (incl. fundamental principles, contract via internet or phone, as well as personal data basics).

III. MODULE: CRIMINAL LAW AND CRIMINAL PROCEDURE

1) RIGHTS AND OBLIGATIONS OF AN INJURED PERSON:

- preparatory proceeding (inter alia prosecution *ex officio* and on motion);
- court proceedings (incl. participation in the proceedings);
- compensation (incl. the possibility of choosing between the mode of criminal or civil proceedings).

2) RIGHTS AND OBLIGATIONS OF A SUSPECT:

- crimes (felonies and misdemeanours) and wrongs – similarities and differences;
- right to defense (incl. defense *ex officio* and obligatory defense);
- proceedings *in rem* and *in personam* – similarities and differences;
- exclusion of awareness of the lawlessness of an act (consequences in the proceedings, reasoning).

3) RIGHTS AND OBLIGATIONS OF A WITNESS:

- compulsory appearance;
- right to refuse to testify and the possibility to avoid answering a question;
- examples of changes in the person's status in the proceedings (in particular, to suspect status).

Bibliography: literature

A. Literature required to pass and complete the course

Gnela B. (red.), Podstawy prawa dla ekonomistów, Wolters Kluwer
Muras Z., Podstawy prawa, C.H. Beck
Nowak M.J., Podstawy prawa w Polsce, Wyd. CeDeWu

B. Extracurricular readings

Filipowicz A., Podstawy prawa dla ekonomistów. Podręcznik dla studentów ekonomii, zarządzania i administracji, C.H. Beck
Góralczyk jr W., Podstawy prawa i administracji, Wolters Kluwer
Jabłońska – Bonca J., Wprowadzenie do prawa. Introduction to Law

Knowledge

Student:

- has knowledge of basic institutions and regulations of administrative, civil and criminal law and proceedings;
- has elementary knowledge of his/her rights and obligations in the administrative, civil and criminal law and proceedings;
- knows which institution of law is the most competent, or the most effective in his/her situation;
- is aware of social and economic value of respective legal resolutions.

Skills

Student:

- is able to draft a standard civil law agreement;
- is able to draft / prepare pleadings in administrative, civil and criminal proceedings, incl. review proceedings;
- is able to pursue and exercise basic rights and obligations in administrative, civil and criminal proceedings, incl. review proceedings;
- is able to collect information on his rights from official and reliable websites;
- is able to refer to and rely on credible information on law in force.

Social competence

Student:

- is able to exercise basic rights of an individual in the sphere of administrative, civil and criminal law and proceedings;
- understands the need for a continuous knowledge updating in administrative, civil and criminal law and proceedings;
- sees the importance of knowing fundamental legal regulations for effective and efficient operational strategies in legal relationships within the ambit of administrative, civil and criminal law and proceedings.